

**ACCADEMIA CANTOALATO - APPLICATION FORM**

The undersigned  
REQUESTS to be enrolled in/or the ACADEMIC COURSE of Singing - Academic Year 2024

- I declare that I am a citizen of the European Union
- I declare that I am a citizen of a country outside Europe and that I hold a Visa and/or residence permit for study purposes.
- I declare that I am a citizen of a country outside Europe and that I request from the Accademia Cantoalato-Ottavanota the issuance of the necessary documents to apply for a Visa for a residence permit for study purposes.

**Name** \_\_\_\_\_ **Family Name** \_\_\_\_\_

**Nationality** \_\_\_\_\_ **Date of birth** \_\_\_\_\_

**Fiscal Code** \_\_\_\_\_

**Address | Street** \_\_\_\_\_ **n.** \_\_\_\_\_

**City** \_\_\_\_\_ **Country** \_\_\_\_\_

**Telephone** \_\_\_\_\_ **E-mail** \_\_\_\_\_

**Voice part** Soprano Mezzosoprano Contralto Tenore Baritono Basso

**Please give some details on any singing training you have had:**

\_\_\_\_\_

**Current repertoire of arias/roles**

Composer \_\_\_\_\_ Opera/Aria \_\_\_\_\_

Composer \_\_\_\_\_ Opera/Aria \_\_\_\_\_

Composer \_\_\_\_\_ Opera/Aria \_\_\_\_\_

Composer \_\_\_\_\_ Opera/Aria \_\_\_\_\_

Composer \_\_\_\_\_ Opera/Aria \_\_\_\_\_

- Request information about the final video recording\*
- Request information on Italian language and conversation lessons\*

\*Optional services

**How did you come to know of Accademia Cantoalato?**

- Facebook  Instagram  Cantarelopera.it  Liricamente.it
- Musicalchairs.it  friends/colleagues

**REGULATION****ART. 1 - REGISTRATION**

- a) For the academic year 2024, registrations are open until 15 December 2023.
- b) The application form must be sent according to the modalities described on the site page:
- c) The Attendance fee must be paid by 8 January 2024; in a single solution or in two installments according to the arrangements to be agreed with the secretariat.
- d) For registration to be valid, registration and participation fees must be paid in full on the dates indicated in the Regulations.
- e) If the requests exceed the maximum number, a selection will be made based on the audio/video materials sent.
- f) To all subscribers who for lack of seats will not be accepted, by 20 December 2023 will be given notice via e-mail and will be returned the full amount of the fee paid.
- g) At the discretion of the secretariat, applications for registration may be accepted even after the above dates, provided that by 8 February 2024. The total number of lectures and seminars will be kept unchanged.

**ART. 2 - PLACE**

All lectures and seminars are held at Ottavanota, Via Marco Bruto 24, Milan.

Upon agreement with the secretary and availability of the classrooms, you can use the spaces and instruments (pianos) of the Academy to study on time between 10 and 22

**ART. 3 - OTHER**

- a) The Organization will not cover any bank charges relating to the transfer of money from abroad.
- b) Food and accommodation are the responsibility of the participants.
- c) Subscribers who wish to participate in Masterclass Cantoalato will benefit from a 10% discount.
- d) Subscribers who wish to purchase single lessons or lesson packages, in addition to those provided by the Academic Course Calendar, will benefit from a 10% discount.
- e) Accademia Cantoalato offers the possibility of language lessons and Italian conversation - on request also with teachers of native language of the country indicated. Rates are to be agreed with the Secretariat.
- f) Participants outside Europe must submit to the organizing secretariat the visa and/or residence permit for entry into the Territory of the Italian Republic, as required by current legislation.
- g) Accademia Cantoalato/Ottavanota can issue the necessary documentation for the issuance of the Visa for study purposes.

**ART. 4 - MANDATORY RULES**

- a) The fees paid will not be refunded, even partially, in the event of a student's withdrawal.
- b) OttavaNota and Accademia Cantoalato are not responsible for the possible suspension of activities for reasons beyond their control; in the event that the lessons or seminars could not be held on the dates indicated. However, the new dates will be postponed and promptly communicated.

- c) Students must be present for the entire period of the Academic Course, otherwise the certificate will not be issued and admission to the final concert.
- d) Lessons that the member was unable to carry out for proven and documented health problems and/ or impediments due to force majeure, may be recovered after evaluation by the Secretariat.

**ART. 5 - FINAL CONCERT**

- a) The final concert will be held at the prestigious Salone d'Onore of Casa Verdi, Milan (see calendar).
- b) Formal dress should be fitted.
- c) Agents and/or organisers will be invited.
- d) The students who in the unquestionable opinion of the teacher will be distinguished during the Academic Course for particular artistic talents, may be included in the programs of the events organized by Accademia Cantoalato, and reported to organisers and/or agents working with the Academy.

**ART. 6 - CERTIFICATE**

At the end of the Academic Course will be issued a certificate of participation to all students who have attended the entire course. The certificate will be issued by Accademia Cantoalato - Associazione Euterpe Ottavanota..

**ART. 7 - PHOTO SHOOT**

A professional photo shoot of Course and the final concert will be held. The images will be made available free of charge.

**ART. 8 - PROFESSIONAL VIDEO RECORDING**

A good video recording to be sent to agents and/or organizers is an important detail to give proper attention to.

The work done professionally by Cantoalato is done with two cameras, editing, graphic introduction and song titles.

Cost: 70€

Subscribers who need the video recording of the song/s performed/s in the final concert must indicate it in the registration form and add the fee (70€) to the payment to be made for registration.

If 2 arias are performed, the cost for the second aria is 30€ and must be paid to the secretariat on the day of the concert).

The video recording made by Cantoalato, in agreement with Casa Verdi, is the only authorised recording.

The video recording of the concert by the public and/ or anyone operating in private, outside the staff of Casa Verdi and Accademia Cantoalato is not allowed.

**ART. 8 - WAIVER**

In case of withdrawal for serious reasons (after evaluation by the Organization on the gravity of the reasons communicated), the participation fee, both for actual pupils and auditors, may be returned only if the vacancy is filled by a new student, all by 15 December 2023).

After this date or for any other waiver, the fees paid will not be refunded.

**ART. 9 - CANCELLATION AND LIABILITY**

For reasons of force majeure or proven necessity, the Organization reserves the right to cancel the course with the total refund of the registration and participation fees.

The Organization declines any responsibility for any damage to persons or property during the course of the Academic Course.

**ART. 10 - PROCESSING OF PERSONAL DATA**

Pursuant to art. 10 of Law n. 675/96 on "personal data protection" informs you that the data provided at registration will be collected and processed for the purposes of this Academic Course.

**ART. 11 - RELEASE OF AUDIO, VIDEO AND PHOTO RIGHTS**

The Organization reserves the right to make videos, audio recordings and photos during the duration of the Course and to use all the material for promotional purposes by publishing it on websites, socials, radio and television without paying fees to any participant.

**ART. 12 - COPYRIGHT AND INTELLECTUAL PROPERTY**

- a) Accademia Cantoalato/Ottavanota holds the rights of distribution, dissemination and use of audio, video, publications and/or other recordings related to the Masterclass in question.
- b) The audio and video Materials given to the student are for private use (direct sending to third parties); may be used for public use (publication on social media and/ or youtube) only with written permission issued by Cantoalato/ Ottavanota; it remains the obligation to mention in every communication (social or other) the CANTOALATO ACADEMY. It is also mandatory to indicate the name of the master on the piano/ harpsichord
- c) Recording (audio or video) of lessons is permitted, for personal use only. By signing the registration you accept the explicit clause not to disseminate such audio or video materials by any means or instrument.

**ART. 13** - Every decision is at the discretion of the teachers.

**The registration to the Academic Course implies the unconditional acceptance of the Regulations published on the website of Accademia Cantoalato and the RULES listed above.**

**POLICY ON THE TREATMENT OF PERSONAL DATA**

Pursuant to Article 13 of the GDPR (EU) 2016/679, OttawaNota Association, as Data Controller, with this information we intend to provide a series of information regarding the modalities of protection of personal data. Associazione OttawaNota collects and treats such data, contained in the registration form to the Masterclass and to the OttawaNota association, for the institutional purposes indicated on the card. The personal data collected:

- they are treated for the formalization and consequent organizational, administrative, legal and fiscal management of the contractual relationship that comes from the acceptance from OttawaNota of the adhesion to the association and registration to the Masterclass;
- are processed in electronic, computer and paper mode by internal staff, authorized collaborators and external data processors duly appointed by OttawaNota;
- stored on computer or paper and protected from unlawful or unauthorised access, theft, loss and destruction by appropriate security measures.

The personal data will be kept for 10 years from their acquisition. As an interested party, as provided by art. 13 of GDPR (EU) 2016/679, OttawaNota may request access to personal data, rectification, deletion of personal data or limitation of processing. You also have the right to data portability as well as the possibility to complain to the Authority Guarantor for the protection of Personal Data. All of the above rights can be exercised by writing to: [info@ottavanota.org](mailto:info@ottavanota.org)

**DECLARATION OF CONSENT TO THE PROCESSING OF DATA**

Conscious that consent can be revoked at any time:

a. I express my consent to the processing of my data by OttawaNota, in its capacity as Data Controller, to receive communications about the initiatives organized and/or proposed by OttawaNota.

I do not agree

I agree

b. I express my consent to the use of photographic images and audiovisual images portrayed by the association and authorize their use for institutional purposes as well as for information and promotion activities such as through the inclusion of the same in the website and social the network of the association.

I agree  I do not agree

Place .....

Date

Signature .....